



GOODWOOD

The Role

Casual Domestic Assistant will be part of private apartments and report to the Head Housekeeper.

About us

At Goodwood, we celebrate our 300 year history as a quintessentially English Estate, in modern and authentic ways delivering extraordinary and engaging experiences. Our setting, 12,000 acres of West Sussex countryside and our story both play significant roles in Goodwood's success. What really sets us apart is our people. It is their passion, enthusiasm and belief in the many things we do that makes us the unique, luxury brand we are.

Passionate People

It takes a certain sort of person to flourish in such a fast-paced, multi-dimensional environment like Goodwood. We look for talented, self-motivated and enthusiastic individuals who will be able to share our passion for providing the “**world's leading luxury experience.**”

Our Values

The Real Thing

Always inspired by Goodwood's heritage

Derring-Do

Daring to surprise and delight

Obsession for Perfection

Striving to do things *even* better

Sheer Love of Life

Sharing our infectious enthusiasm

Purpose of the role

During events and busy periods help is required to support the domestic team ensuring all areas of the private apartments and guest bedrooms are clean, tidy and maintained to a high standard. Working with a small dedicated team, this position provides an excellent opportunity to work in an established, friendly and active household.

Key responsibilities

- To liaise with the Head Housekeeper maintaining the house, guest bedrooms and reception rooms to the highest possible standard of cleanliness, presentation and good order.
- To assist with the washing, drying and pressing of laundry and linens
- Help sort and pack bed linen for external laundry collections
- Assist with housekeeping when required, adhering to the checklists and cleaning schedules
- During events or busier periods you will be required to be flexible to ensure the house and bedrooms are ready for house guests

- During quiet periods, when the family are away, staff are required to help with a deep clean
- Training will be provided

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| Qualities you will possess |
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| <ul style="list-style-type: none"> • Passion for what you do • Positive and friendly with a “can do attitude” • Commitment to get the job done well, with high attention to detail • Ability to prioritise and organise • Take responsibility for yourself • Be able to follow instructions and procedures carefully • Work quickly without compromising quality | <ul style="list-style-type: none"> • Physically fit for lifting and packing • Ability to work with little supervision and maintain a high level of performance • Be able to use initiative • The ability to work collaboratively and harmoniously as part of a team • Always be one step ahead, pre-empting the family’s requirements |
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| What do you need to be successful? |
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- Candidates must be flexible with working hours, be agreeable to work weekends and Bank Holidays when required and adaptable to change
- Have good level of English
- Previous experience of working in a large housekeeping department would be an advantage
- Own or reliable transport is essential due to the rural location of Goodwood
- A passion for maintaining high standard of cleanliness and presentation is an essential requirement

Each role is assigned a level against our expected behaviour. Your role levels are set out below.

| BEHAVIOUR | LEVEL |
|---|--------------|
| Think Customer | 2 |
| Taking Personal Responsibility | 1 |
| Communication and Trust | 1 |
| Encouraging Excellence & Commercial Success | 1 |
| Working Together | 1 |